



BEVERLY PUBLIC SCHOOLS
70 Balch Street
Beverly, Massachusetts
01915
Telephone (978) 921-6100
www.beverlyschools.org

Steven A. Hiersche, Ed.D.
Superintendent of Schools

Suzanne M. Charochak, M.Ed.
Assistant Superintendent

The Executive Office of Public Safety and Security (EOPSS), in partnership with the Department of Criminal Justice Information Services (DCJIS) and Massachusetts State Police (MSP), has established the Statewide Applicant Fingerprint Identification Services (SAFIS) program to support fingerprint based state and national criminal history record information (CHRI) checks. Currently, Massachusetts Department of Early Education and Care (EEC) licensed, approved, or funded programs, and all public and private school employees, vendors/contractors, transportation providers, and designated volunteers, are being processed under SAFIS to meet the requirements set forth in [Chapter 77 of the Acts of 2013, "An Act Relative to Background Checks](#). EOPSS has contracted with MorphoTrust USA to establish and operate fingerprinting [locations](#) across the Commonwealth of Massachusetts. Applicants must register for an appointment via the [IdentoGo™](#) by MorphoTrust USA registration system. Fingerprints are captured and submitted electronically for processing by the MSP and Federal Bureau of Investigation (FBI). State and national CHRI results are disseminated to authorized organizations by the DCJIS.

Beverly Public Schools implemented this program in September 2013 with all new hires after August 2013. Beginning in October 2014 all Beverly Public School's staff members will be subject to this fingerprinting requirement on a phased-in schedule.

Please register online at: <http://www.identogo.com/FP/Massachusetts.aspx>, select **Online Scheduling** or by **telephone at (866)349-8130**. You will be required to provide **Beverly Public Schools ESE Organization code: 00300000**. There is a \$35 fee for non-licensed employees and \$55 for DESE licensed professionals. **You will also be provided with a receipt to return to Lisa Coultts at Beverly Public Schools as proof of your compliance.**

If you have **previously been fingerprinted in another Massachusetts School District** you can contact Human Resources in that District and request they send a **SUITABILITY REPORT** as proof of your fingerprinting compliance to Lisa Coultts, lcoultts@beverlyschools.org .

For additional information regarding this new state law please go to:
<http://www.mass.gov/eopss/agencies/safis/statewide-applicant-fingerprint-identification-services.html>
or contact: Lisa Coultts/Human Resources Assistant, lcoultts@beverlyschools.org or (978)921-6100x700