



BEVERLY PUBLIC SCHOOLS
502 Cabot Street
Beverly, Massachusetts 01915
 Telephone (978) 921-6100
 Fax (978) 922-6597
 www.beverlyschools.org

James J. Hayes, Ed.D.
 Superintendent of Schools

Marie E. Galinski, Ed.D.
 Assistant Superintendent

NON-INSTRUCTIONAL APPLICATION

Date: _____

Position you are applying for: _____

Name: _____

Address: _____

Telephone Number: _____

EDUCATION: (Begin with the most recent)

Dates- From/To	University or College Location	Major and Minor	Degree

EMPLOYMENT EXPERIENCE (Begin with most recent)

Dates- From/To	Place of Employment	Position	Full-Time/Part-Time

REFERENCES: (People acquainted with your work as an employee)

Name	Position	Address	Telephone Number

ACTIVITIES AND ORGANIZATION: (List sports, clubs, hobbies, professional organization, etc.)

Activity/Organization	Honors/Awards/Offices Held

A letter of interest, resume, and letters of reference must be submitted with this completed application.

APPLICATIONS ARE NOT COMPLETE UNTIL ALL REQUIREMENTS HAVE BEEN RECEIVED.

Send the completed application along with supportive materials to:

Beverly Public Schools
 Attn: Karen Aucone
 502 Cabot Street
 Beverly, MA 01915

The School Committee of the Beverly Public Schools declares that it is the policy of the system to hire the best qualified applicants for any and all positions within the school department. In pursuing this policy, the system will not discriminate on the basis of an applicant's sex, race, color, national origin, ancestry, religion, age, disability, or sexual orientation as required by Title IX of the 1992 Educational Amendments and Chapter 622 of the Acts of 1971. The Beverly Public Schools is an Equal Opportunity Employer, which actively seeks to increase the diversity of its workforce.